

**Unconventional Gas (CBM, Shale & Tight Gas)
CENTRE FOR MANAGEMENT TECHNOLOGY
16 – 18 February 2011, Goodwood Park Hotel**

HOTEL FASTFAX RESERVATION FORM



**Attention to: Ms Angelina Tan, Goodwood Park Hotel,
Tel No: (65) 6730 1811 / 1844, Fax No: (65) 6738 5034, Email : rmresv@goodwoodparkhotel.com**

PARTICIPANT INFORMATION (Please print clearly in block letters)

Full Name : Dr / Mr / Ms	_____		
No. of Room(s) required :	_____		
No. of person(s)	_____	Fax :	_____
Address :	_____		Email: _____
City/Postcode :	_____	Country :	_____
Arrival Date :	_____	Flight No. :	_____ Time : _____
Departure Date :	_____	Flight No. :	_____ Time : _____
Credit Card Details:	<input type="checkbox"/> AMEX	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Card Number :	_____		
Expiry Date :	_____	Signature :	_____

Please check the box accordingly:-

**\$S\$275.00++ Deluxe Single per room per night
(Inclusive of 1 Buffet breakfast at the Coffee Lounge)**

(Rates quoted are in Singapore Dollars subject to 10% service charge & prevailing government taxes).

The official check-in time is 1400 hours and check-out time is 1200 hours. For arrival prior to check-in time (between midnight to 0700 hours), please reserve the room starting from the day before at one night charge. A full day rate will be imposed for late check out after 1800 hours and is subject to room availability.

- a) Rooms are subject to availability at the point of confirmation.
- b) Reservation has to reach the hotel latest by **21 January 2011**, after which any room request would be subjected to availability based on the available room types and its applicable rates at the discretion of the Hotel.

RESERVATION POLICY:

- a) All reservations must be made with this official Hotel Fastfax Reservation Form.
- b) Credit card and flight details are required to guarantee reservation. Please note that without such details, we are unable to process your room booking.
- c) Should there be a "no show" for confirmed reservations; total room charges for the whole duration of stay will be imposed. Space for the subsequent nights will be released.
- d) Cancellation Policy:
 Within 14 days prior to arrival – One (1) night room charge applicable
 Within 07 days prior to arrival - 50% of the total room revenue for each room cancelled applicable.
 Within 03 days prior to arrival - Total room revenue for each room cancelled applicable.

Room reservation confirm by: _____ (name) _____ (confirmation no.) on _____ (Date)

Please fax reservation form directly to the hotel before 21 JANUARY 2011