

3rd Algae World Europe 16th – 18th May 2011

PLEASE READ ALL INSTRUCTIONS BEFORE COMPLETING THE RESERVATION FORM

- Deadline for reservation:
20th April 2010

-To receive the special rate for meeting, use this form to make your hotel reservation. To avoid duplication, please submit one form per room. If more than one room is required, this form may be photocopied.

- The hotel will acknowledge your reservation by either fax or e-mail. This not a confirmation. The hotel will send a confirmation within one or two weeks.

- Changes or cancellations must be made in writing to the hotel

- Complete this form and send to:

By fax: **+ 34 91 5411905**

By e-mail:
carlos.garcia.hernandez@solmelia.com

(Please, make sure to send all the information contained in this form)

Please in order to facilitate reservations, use one form per room and use block letters or type. Thank you

MELIÀ MADRID PRINCESA

Contact person: **Mr Carlos Garcia**

Princesa 27

28008 Madrid (Spain)

Phone: 34 91 541 82 00

Fax: 34 91 541 19 05

carlos.garcia.hernandez@solmelia.com

HOTEL RESERVATION FORM

Last Name _____

First Name _____ Mr Mrs

Organization _____

Mailing Address _____

Postal Code _____ City _____

Country _____

Phone **ax**

E-mail _____ @ _____ . _____

ROOM TYPE :

SINGLE
178.20 € (breakfast and taxes included)

DOUBLE 1 bed 2 beds
194.40 € (breakfast and taxes included)

Shared with: Last name: _____ First Name: _____
Mr Mrs

Arrival Date: _____ **Ext. time** _____

Departure Date: _____ **Ext. time** _____

Special needs/request _____

PAYMENT METHOD (no charge will be made until departure)

Visa Master Card American Express Dinners Club

Credit card number: _____ / _____ / _____ / _____ **Expiration date:** ____/____

SIGNATURE: _____

Remember !! cut off for room reservations is 20th April 2010. One time the block room will be covered, all reserves will be confirmed according availability of the hotel.

Políticas de cancelación/Cancellation policy :

Until 15 days before arrival the cost of a one-night stay will be billed to the credit card for cancellation costs
Between 14 and 8 days before arrival the cost of a two-night stay will be billed to the credit card for cancellation costs
Less than 7 days before arrival the full cost of the entire stay will be billed to the credit card for cancellation costs

No-shows

In the case of no-shows the hotel is authorised to charge the full amount corresponding to guest rooms and breakfast for all of the days reserved