



**5th Bio Based World 2016
Chemicals and Plastics**

Individual Reservation Form

Dates: Sunday – Tuesday, May 8 – 11, 2016

Confirmation No.: _____

Personal Details					
Attendee's Name:	Mr	Ms	Surname:	First Name:	Country:

Accommodation				
Check-in Date:		Check-out Date:		
No. Of Nights:		Check-In time is 2.00 pm / Check-Out time is 12.00 noon		
Request for:	King size bed Twin bed	Luxury Room Rates: Single Occupancy (included breakfast for 1 person) at Baht 4,100++ / room / night Double Occupancy (included breakfast for 2 persons) at Baht 4,500++ / room / night <i>The rates are subject to 10% service charge and 7% vat</i> *Credit Card No: _____ *Expiry Date: _____		
Single Occupancy	Twin/Double Occupancy	Smoking	Non-Smoking	

Arrival Date:		Departure Date:	
Flight No.:		Flight No.:	
Arrival Time:		Departure Time:	
Airport pick-up:	Yes	No	Airport drop-off: Yes No

Airport Transfer Service

Mercedes Benz E-Class Baht 2,200 net/ car/ one way (Max. 3 persons)

Mercedes Benz VITO Baht 3,200.- net/ van/ one way (Max. 6 persons)

Individual Cancellation Terms:

14 days prior to the arrival date	No cancellation charge to be applied
Less than 14 days prior to the arrival date	1 night charge per room will be applied as cancellation fee
24 hours prior to the arrival date	Full length of stay charge per room will be applied as cancellation fee

NO show change:

The hotel shall apply a charge equivalent to 1 night at your contract rate including tax and service charges in the event of no show on the day of arrival. The charge shall be applied unless the hotel is notified at least 48 hours in advance. Normally the charge will be made on the guest credit card which is provided at the time of reservation. For guests who are on a centralized Master Account, the no-show charge will be made to the Master Account.

Please complete this form and return by e-mail to h5213-re2@sofitel.com ;

Please also CC: h5213-sl5@sofitel.com and h5213-sl20@sofitel.com

