# HOTEL RESERVATION FORM

| GUEST'S DETAILS | | |
|---|---|---|
| Full name: | Position/Title: | |
| Company: | Address: | |
| City: | Country: | |
| Phone: | Fax: | |
| Cellphone: | Email: | |
| Nationality: | Passport number: | |
| Date of birth: | Expiry date: | |
| **BOOKING DETAILS** | | |
| Arrival date: | Departure date: | |
| Number of guest(s): | | |
| Number of room(s): | | |
| Room type: Deluxe room | ☐ Smoking | ☐ Non-smoking |

Rates: ☐ USD 98++/Deluxe single room/night ☐ USD108++/Deluxe double room/night

Inclusion in the above rate:
- Breakfast runs from 06.00-11.30 hrs. daily (buffet until 10:30 hrs. and a la carte until 11:30 hrs.).
- Complimentary access to Kinetic Gym & Wellness Studio and outdoor swimming pool
- Complimentary daily shuttle bus service from the hotel to city center by hotel schedule
- Free WIFI internet access in the hotel

Special request (bedding, dietary…etc…):

| TRANSPORTATION SERVICE | | |
|---|---|---|
| Arrival time: | Flight number: | Pick up request: ☐ Yes/ ☐ No |
| Departure time: | Flight number: | Drop off request: ☐ Yes/ ☐ No |

Rates:
*Mercedes E Class : VND550,000++/way/car
*Toyota Innova: VND435,000++/way/car
Please advise us if you require this service by 24 hours before your scheduled arrival / departure time.

| BOOKING GUARANTEE & PAYMENT | |
|---|---|
| ☐ CREDIT CARD<br>☐ Visa ☐ Master ☐ Amex ☐ JCB ☐ Diner<br><br>Credit card number:<br>Card owner's name:<br>Expire date:<br>CVV number: | ☐ BANK TRANSFER<br><br>*Bank transfer for payment of 02 days prior to the day of arrival*<br>Bank name : VIETCOMBANK - Ho Chi Minh City Branch<br>Swift code : BFTVVNVX 007<br>Account name : A-1 International (VietNam) Corporation Ltd<br>Account number: 007 100 0028 546 for VND<br>007 137 0109 768 for USD<br>Beneficiary type of A/C: A-1 International (VietNam) Corporation Ltd |

**TAX INVOICE:**
Please advise if you require VAT invoice. If you do, please advise your invoice details & receiving address before checkout date. If no information is provided, invoice will be issued under guest's details and to guest. Reissuing invoice after checkout date or after invoice has been issued to guest will not be possible.

Please fill-in all the above information & email this form to:
**Reservation department**
Email: sm2@eastingrandsaigon.com /rsvn@eastingrandsaigon.com
Phone: +84 8 3844 9222
Upon receive the booking form, we will send the confirmation to you within 24 hours.

**Eastin Grand Hotel Saigon**
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