

**CENTRE FOR MANAGEMENT TECHNOLOGY
7TH OLEOCHEMICALS OUTLOOK
25 & 26 SEPTEMBER 2019**

Attention to Shannon Hon
Novotel Singapore on Stevens
Address: 28 Stevens Road, Singapore 257878
Tel: +65 6491 6115 Email: Shannon.hon@accor.com

First Name:	Family Name/Last Name:
Company Name:	
Telephone:	E-mail:
Arrival Date:	Departure Date

ACCOMMODATION & RATES (PLEASE CHOOSE ONE)

Hotel / Room Type	Single Occupancy	Double/Twin Occupancy
Novotel Superior Room (24 sqm)	SGD 225.00++ per room per night Please Tick <input type="checkbox"/>	SGD 240.00++ per room per night Please Tick <input type="checkbox"/> Sharer Name: _____

Please be advise booking is based on first-come-first basis, you will be contacted should the room is not available

Arrival Date:	Flight No:	Arrival Time:
Departure Date:	Flight No:	Departure Time:

To guarantee your reservation, kindly provide your credit card details in the space below:

Name on Credit Card:	Card Type (VISA/MasterCard/AMEX):
Card Number:	Expiry Date (MM/YYYY):

Please note that

- The above rates are subject to 10% service charge and 7% government taxes.
- Please forward this form to the hotel by **3rd September 2019**
- All rates quoted are inclusive of in-room Wi-Fi and Daily Buffet Breakfast at Food Exchange
- The rates shall apply exclusively for this event/group only and will be applicable three (3) days prior and post the conference dates addressed above
- No advance payment is necessary, payment for accommodation and extras shall be settled at the hotel upon check-out, and can be accepted by Credit Card or in Cash.
- **Cancellation Policy:** If the booking is cancelled after 3rd September 2019, the hotel reserves the right to charge 1 night stay to the credit card
- **No Show Policy:** If you fail to attend on arrival day, the hotel reserves the right to charge 1 night stay to the credit card

For Hotel Use Only

Confirmation No.	Received by:	Date:
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