



## RESERVATION FORM

CENTRE FOR MANAGEMENT TECHNOLOGY  
8<sup>th</sup> June - 10<sup>th</sup> June 2020

Please return this hotel reservation form to : Reservations Team / <a href="mailto:reservations@onefarrer.com">reservations@onefarrer.com</a> / +65 6363 3377 Zhi Hui TAN / <a href="mailto:tanzhihui@onefarrer.com">tanzhihui@onefarrer.com</a> / +65 6705 7884
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<b>ROOM TYPE (PER ROOM PER NIGHT):</b> <input type="checkbox"/> Urban room– SGD240.00++ (Single) inclusive of one daily breakfast, Wi-Fi & in-room mini bar <input type="checkbox"/> Urban room– SGD265.00++ (Twin) inclusive of two daily breakfasts, Wi-Fi & in-room mini bar  <i>* The hotel has introduced a no-smoking policy within its public areas, rooms and suites.</i>
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<b>GUEST PARTICULAR:</b>	
GUEST NAME MR/ MS/ MRS/ Dr/ PROF (Please underline Surname)	DATE:
ARRIVAL DATE:	DEPARTURE DATE
ARRIVAL FLIGHT/ TIME	DEPARTURE FLIGHT/ TIME
COMPANY	COUNTRY OF RESIDENCE
TELEPHONE (including country code)	E-MAIL ADDRESS
Early Arrival : Room Pre-blocked one day before arrival (Subject to one night room charge) <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(Please take note that all check-in are after 1500hrs unless rooms are pre-blocked)</i>	
<b>ARRIVAL AIRPORT TRANSFERS (PER CAR PER WAY):</b>	
<input type="checkbox"/> Mercedes "E" Class – SGD90.00+ <input type="checkbox"/> Mercedes "S" Class – SGD150.00+ <i>*Rates subject to changes</i>	
<b>SPECIAL DIETARY:</b>	
<b>CREDIT CARD GUARANTEE:</b>	
<input type="checkbox"/> American Express <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Diners Club <input type="checkbox"/> Others CARDHOLDER'S NAME _____ EXPIRY DATE _____ CREDIT CARD TYPE/ NUMBER _____ CVV NUMBER _____ CARDHOLDER'S SIGNATURE _____ <b>** A copy of front and back of the credit card must be submitted together with the reservation form.</b>	
<b>FOR HOTEL USE ONLY</b>	
Booking is Confirmed/ Not Confirmed by _____ Date _____ Confirmation Number _____	

### TERMS & CONDITIONS:

- The Hotel check-in time is after 1500hrs on day of arrival. Should residents wish to occupy the room before 1500hrs, placing a reservation for the night before is recommended at full day charge.
- The Hotel check-out time is 1200hrs on the day of departure. Late check-out at 1800hrs is chargeable at 50% of agreed room rates and after 1800hrs is chargeable at full day rates, subject to room availability.
- The Hotel will require a non-refundable deposit equivalent to one night room charge upon confirmation of reservation and will be forfeited in the case of cancellations or no-show.
- Please complete this form and return to us **before/by Thursday, 7<sup>th</sup> May 2020**. Any form received, the room category requested will be subject to availability and changes
- The Hotel reserves the right to charge for full duration for any cancellation/no show/shortening on confirmed reservation(s) after cutoff date, **Thursday, 7<sup>th</sup> May 2020**
- All rates are in Singapore Dollars and subject to 10% service charge and thereafter 7% goods & services tax (GST) unless stated otherwise.

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One Farrer Pte Ltd  
Company Registration & GST Registration No: 201118225E  
A Subsidiary of The Farrer Park Company Limited