

# RESERVATION FORM

**Biofuels Conference – 24-26 October  
 Beijing**

Please send back to InterContinental Beijing Financial Street Hotel at:  
 Email: [Nancy\\_Gu@intercontifsbj.com](mailto:Nancy_Gu@intercontifsbj.com)

**ACCOMODATION:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Arriving Date: \_\_\_\_\_ Flight No: \_\_\_\_\_ Time: \_\_\_\_\_  
 Departure Date: \_\_\_\_\_ Flight No: \_\_\_\_\_ Time: \_\_\_\_\_

Please choose which room type that you are going to stay.

Superior Room	<input type="checkbox"/> RMB 1300 +15%	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non-Smoking
Deluxe Room	<input type="checkbox"/> RMB 1500 +15%	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non-Smoking
Club Room	<input type="checkbox"/> RMB 1800 +15%	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non-Smoking

- All above room rates are subject to 15% surcharge
- All above room rates are inclusive of one daily buffet breakfast.
- 2<sup>nd</sup> breakfast is charged at RMB 150.00.
- Club InterContinental Benefits
  - ✓ Complimentary breakfast between 06:30am and 10:30am (11:00 weekends)
  - ✓ Complimentary broadband internet access in Club Lounge
  - ✓ Private check-in and express check-out
  - ✓ Fax machine or PC printer in room upon request
  - ✓ Use of Club InterContinental Lounge/Library
  - ✓ Complimentary coffee / tea, soft drinks, juice and Evian mineral water throughout the day in Club lounge
  - ✓ Evening cocktails and canapés between 5:30pm and 8:00pm on daily basis.
  - ✓ Free use of meeting room for one hour per stay, on availability.
  - ✓ Up to 20 complimentary photocopies free per day.
  - ✓ Complimentary pressing of two pieces per stay
  - ✓ Complimentary daily newspaper of your choice
  - ✓ Free access to Fitness Center
  - ✓ Butler Services.

**AIRPORT TRANSPORTATION:**

Airport Pick Up	<input type="checkbox"/> RMB 700 @ Mercedes Benz S350	By _____	At _____
Airport Drop Off	<input type="checkbox"/> RMB 700 @ Mercedes Benz S350	By _____	At _____

**ROOM GUARANTEED BY:**

Credit Card: _____	Expired: _____		
<input type="checkbox"/> AMEX	<input type="checkbox"/> VISA	<input type="checkbox"/> Master Card	<input type="checkbox"/> DC

Reservations should be made directly with hotel by returning this form via email to [Nancy\\_Gu@intercontifsbj.com](mailto:Nancy_Gu@intercontifsbj.com), or by fax +86 10 58525959. Any cancellations or no shows will result in one night room charge which will automatically be charged to the credit card given as guarantee.

Hotel check in time is after 14:00 pm and check our time is before 12:00 noon.

We do look forward to welcoming you and your guest to the InterContinental Beijing Financial Street.