



2-Day intensive hands-on program on:

EXCEL BUDGETING Techniques

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INTRODUCTION

In any organisation the budget is a central aspect of the planning and control systems utilised by the organisation. Regardless of the organisation's size or complexity, or the product, the market or the service provided by the enterprise, a budget will always feature as a key aspect of financial planning.

This Excel hands-on course is dedicated to solving the problems managers face when preparing budgets and forecasts. It combines accounting, budgeting, and forecasting issues with Excel to provide accountants with practical guidance on how to prepare more accurate budgets and forecasts with less time and effort. By combining both traditional budgeting and forecasting concepts with the power and flexibility of Excel, participants are given the tools and techniques needed to meet the ever increasing demands of management, banks, regulators, and investors.

FOCUSING ON

- Budgeting Overview
- Forecasting Techniques
- Application of Spreadsheet Techniques To Budgeting
 - Cash Flow Analysis
 - Sales Forecasting
 - Capital Budgeting
 - Budgetary Model

1 Participant to a Computer

WHO SHOULD ATTEND

Users who prepare budgets and forecasts using Excel :

- Managers
- Financial Analysts
- Financial Officers
- Accountants
- Analysts

METHODOLOGY

- Hands-On Application
- Case Studies
- Exercises
- Demonstration

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