



A 2-day intensive course on

Effective Contract Administration & Supplier Management:

Improvement Procurement Performance & Cost Efficiency

16-17 November 2009 | One World Hotel Petaling Jaya

INTRODUCTION

Procurement is an essential function that contributes to cost efficiencies of an organization. Some companies major spending is in the areas of materials purchase, either, direct or indirect, and could run into hundreds of millions of dollars annually. When a robust system of managing these funds is absent, there could be a total chaos; fraud, unethical behaviours and maverick purchases.

By formulating a carefully drafted contract that creates a win-win situation for all parties of a business, major issues, conflicts and inefficiencies are driven out of the equation. The only way then is to understand how contracts help to achieve company strategies.

COURSE HIGHLIGHTS:

- Principles Of Effective Procurement
- Managing Procurement By Contracts
- The Contract Drafting
- The Essential Preliminaries Of A Contract
- Risk Management
- Selection Of Suppliers
- Contract Performance And Progress Monitoring
- Supplier Development
- Software To Manage Contracts

WHO SHOULD ATTEND

- Purchasing Managers & Executives
- Contract & Client Managers & Executives
- Supply Chain Managers & Executives
- Procurement Managers & Executives
- Professional Buyers
- Material Managers & Executives
- Inventory Control Managers & Executives
- Project Managers/Leaders
- Finance & Admin Managers & Officers
- GLC And Government Contract Officers
- Legal Officers
- Heads of Department
- Entrepreneurs, Etc.

visit us at www.cmtevents.com

Register Me Send brochure Send sponsorship details

Name _____ Position _____

Company _____

Email _____

Address _____

Tel _____ Fax _____

TO REGISTER

Online: www.cmtevents.com

Email: adminkl@cmtsp.com.sg

Fax: (603) 2162 6393

Tel: (603) 2162 7322

Post to: Lot 7.03, 7th Floor, North Block,
The Ampwalk, 218 Jalan Ampang
50450 Kuala Lumpur