

**Room Reservation Form**  
**2<sup>nd</sup> CEMENTRADE – MARCH 3<sup>rd</sup> & 4<sup>th</sup> 2010**  
**Le Meridien President - Dakar - Senegal**

**To be returned to :**  
**LE MERIDIEN PRESIDENT – Conference & Group Events Department**  
**Fax : +221 33 869 69 79 / Phone : +221 33 869 69 39**  
**Email : conference.dakar@lemeridien.com**

**A limited number of rooms are secured for the 2<sup>nd</sup> CEMENTRADE. Negotiated rates are guaranteed until February 4<sup>th</sup> 2010. Any other contracted rate cannot be applied for this conference.**

**Delegate information details**

<input type="checkbox"/> Mr <input type="checkbox"/> Mrs	First Name :	Family Name :
Company :		Address :
City :	Zip Code :	Country :
<input type="checkbox"/> Starwood Preferred Guest n°:		<input type="checkbox"/> SPG A <input type="checkbox"/> GOLD <input type="checkbox"/> PLATINUM

**Room Accommodation Reservation**

Arrival DD/MM/YEAR :	2010	Time (24:00):	Flight n° / Cpny :
Departure DD/MM/YEAR :	2010	Time (24:00):	Flight n° / Cpny :
Airport / Hotel transfer by Le Meridien Shuttle (free of charge) : <input type="checkbox"/> Required <input type="checkbox"/> Not Required			
<input type="checkbox"/> 1 Superior room, single occupancy		FCFA 110,600 / €169, per night	
<input type="checkbox"/> 1 Deluxe room, ocean view, single occupancy		FCFA 120,600 / €184, per night	
<input type="checkbox"/> 1 Junior Suite, 90 M <sup>2</sup> , single occupancy		FCFA 180,600 / €276, per night	
Your Preference (On request basis) <input type="checkbox"/> Smoking <input type="checkbox"/> Non Smoking <input type="checkbox"/> Other :			

**Room Rates / Cancellation Policy**

- Room rates are inclusive of full buffet breakfast in Le Manguier Restaurant, In room Internet connexion, VAT (presently at 18%) and City Tax (presently at FCFA 600 / € 0.91 per person, per night.)
- Hotel check-in time is 14h00 / Hotel check out time is 12h00. For arrival after midnight and before 10h00 the reservation date starts one day prior the date of arrival. For departure after 12h00 a late check-out fee will be charged at FCFA 6.500 / € 10 Euros per hour until 20h00. After 20h00 the full night is charged.
- In order to secure your booking, a credit card detail is mandatory.
- Cancellation n made more than 3 days prior to the arrival will occur no fees. Less than 72 hours prior to the arrival or in case of no-show the amount of the 2 first nights will be charged on the credit card provided.

**Guarantee of reservation (I have read the cancellation policy)**  
**Join imperatively the both side copy of the credit card**

<input type="checkbox"/> AMEX <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD n° :	
Expiration Date :	Security Code :
Signature :	Date :