

CENTRE FOR MANAGEMENT TECHNOLOGY

5 – 7 May 2010, Goodwood Park Hotel Singapore

HOTEL FASTFAX RESERVATION FORM



Attention: Ms. Angelina Tan, Goodwood Park Hotel

Tel No: (65) 6730 1811 or 1844, Fax No: (65) 6738 5034, Email: rmresv@goodwoodparkhotel.com

PARTICIPANT INFORMATION (Please print clearly in block letters)

Full Name : Dr / Mr / Ms _____		
Company : _____		Fax : _____
Address : _____		Email: _____
City/Postcode : _____	Country : _____	
Arrival Date : _____	Flight No. : _____	Time : _____
Departure Date : _____	Flight No. : _____	Time : _____
Credit Card Details:	<input type="checkbox"/> AMEX	<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD
Card Number : _____		
Expiry Date : _____	Signature : _____	

Please make room reservations for a single room for _____ night(s), from _____ to _____ May 2010 at the hotel indicated below:



Please tick accordingly:

S\$265.00++ Deluxe Single per room per night
(Inclusive of 1 Buffet Breakfast at the Coffee Lounge)

(Rates are subject to 10% service charge and prevailing Government Taxes)

Check-in time is after 1400 hours and check-out time is before 1200 hours. For early arrival between midnight and 0700 hours (Singapore Time), please make reservation for the day before at one night charge. Late check out after 1800 hours is at full day charge, subject to availability .

Note:

a) Rooms are subject to availability at the point of confirmation.

b) Reservation has to reach the Hotel latest by **6 April 2010**, after which any room request would subject to availability based on the available room types and its applicable rates at the discretion of the Hotel.

1. HOTEL RESERVATION INFORMATION & CONDITIONS:

- All reservations must be made on the official Hotel Fastfax Reservation Forms.
- Credit card and flight details are required to guarantee your reservation. Please note that without such details, we are unable to process your roombooking.
- Should there be a "no shows" for confirmed reservation, total room charges for the whole duration of stay will be imposed. Space for the subsequent nights will be released.
- Cancellation Notice:
Within 60 days prior to arrival – One (1) night roomcharge applicable.
Within 45 days prior to arrival – 50% of the total roomrevenue for each roomcancelled applicable.

Within 30 days prior to arrival – Total roomrevenue for each roomcancelled applicable.

Room reservation confirmed by : _____

Please fax your reservation form **directly to the hotel before 6 APRIL 2010**