

NOVOTELE

Novotel Saigon Centre

HOTEL RESERVATION FORM

Centre for Management Technology GROUP

07-09 Nov, 2023

Please submit this form latest by **31 October, 2023 for room reservation.

Any booking later than that shall be subject to room availability. Rate offer is subject to be changed.

Company:

Guest name:

Email: Tel:

Single room Double room Other

Smoking Non smoking

Arrival (Date/Time): Time: Flight No:

Departure (Date/Time): Flight No:

Room rate:

Room type	Single	Double/twin
Superior	VND 2,520,000 ++/room/night	VND 2,896,000 ++/room/night
Executive	VND 3,219,000 ++/room/night	VND 3,595,000++/room/night

Superior Rate is inclusive of:

- Daily breakfast at the Square restaurant on 2F.
- Free wireless and cable internet.
- Welcome drink upon check-in.
- Free access to fitness (24 – hour access to gym).
- Steam bath & sauna and swimming pool (open from 6AM to 10PM).
- Complimentary in-house Tea/Coffee making facilities.
- Complimentary 02 bottles of mineral water daily.
- LED TV with international cable channels.
- In-room safe, minibar, IDD telephone line with message alert.
- Bathroom with transitional glass, hairdryer, rain shower.

Executive Rate is inclusive of:

- Superior benefits
- Espresso machine
- Iron and iron board
- Exclusive access to Executive private dedicated lounge (19th floor)
- Express Check In/ Check out services
- Evening snacks, finger food, and drinks
- Tea, coffee, refreshment throughout the day
- Complimentary usage of meeting room at the Premier Executive lounge
- Complimentary 02 pieces of laundry per room per day

NOVOTEL

Novotel Saigon Centre

Confirmation:

• This Reservation Form is only accepted and will be considered as the hotel confirmation with the Hotel's acknowledgement.

Important Notes:

- The above rates are exclusive of 5% service charge and then 8% VAT
- Check in time is 2PM Check out time is 12.00 noon. Any requests for early check in or late check-out are subject to availability. Surcharge for early check-in and late check-out would be applied.
- Should you wish to cancel booking, please advise us 3 days prior to the arrival date. Otherwise, full charge of the stay will be applied for cancellation charge or no show.
- The cancellation fee will be automatically charged on the credit card provided and will be considered as a penalty fee and the hotel has the right to release the rooms for other guests.
- Cancellation and/or revisions will not be accepted by telephone.

Airport pick up/transfer:

Route	7 seats - Toyota
Pick up: () YES () NO	() VND 889,000++
Drop off: () YES () NO	() VND 889,000++

I hereby agree to guarantee the booking as above mentioned by my credit card.

Type of credit card: Credit Card Number:

CCV number: Expire date:

.....
Cardholder's Signature
Date:

.....
Confirmed by

Novotel Saigon Centre

Please complete and return this form by Email

Novotel Saigon Centre - Reservation: H7965-RE@accor.com Tel: 84-28-3822 4866 ext 1354/ 1356