

# NOVOTEL

Novotel Saigon Centre

## HOTEL RESERVATION FORM

### CENTRE FOR MANAGEMENT TECHNOLOGY

24 February – 26 February 2025

**\*\*Please submit this form latest by January 24, 2025 for room reservation.**

Any booking later than that shall be subject to room availability. Rate offer is subject to be changed.

Company: .....

Guestname: .....

Email: ..... Tel: .....

Single room  Double room  Other   
Smoking  Non smoking

Arrival (Date/Time): ..... Time: ..... Flight

No: .....

Departure (Date/Time): ..... Flight No: .....

#### **Room rate:**

Room type	Single
Superior Single	VND2,645,000Nett/room/night
Superior Twin	VND3,090,780Nett/room/night

#### **Rate is inclusive of:**

- Daily American breakfast at the Food Exchange restaurant on 2F.
- Free wireless and cable internet.
- Welcome drink upon check-in.
- 20% discount on food & beverage at outlets.
- Free access to fitness (24 – hour access to gym).
- Steam bath & sauna and swimming pool (open from 6AM to 10PM).
- Complimentary in-house Tea/Coffee making facilities.
- Complimentary 02 bottles of mineral water daily.
- LED TV with international cable channels.
- In-room safe, minibar, IDD telephone line with message alert.
- Bathroom with transitional glass, hairdryer, rain shower.

#### **Confirmation:**

- This Reservation Form is only accepted and will be considered as the hotel confirmation with the Hotel's acknowledgement.

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**Important Notes:**

- The above rates are exclusive of 5% service charge and VAT
- Check in time is 2PM Check out time is 12.00 noon. Any requests for early check in or late check-out are subject to availability. Surcharge for early check-in and late check-out would be applied.
- Should you wish to cancel booking, please advise us 7 days prior to the arrival date. Otherwise, full charge of the stay will be applied for cancellation charge or no show.
- The cancellation fee will be automatically charged on the credit card provided and will be considered as a penalty fee and the hotel has the right to release the rooms for other guests.
- Cancellation and/or revisions will not be accepted by telephone.

**Airport pick up/transfer:**

Route	7 seats - Toyota
Pick up: ( ) YES ( ) NO	( ) VND 889,000++
Drop off: ( ) YES ( ) NO	( ) VND 889,000++

I ..... hereby agree to guarantee the booking as above mentioned by my credit card.  
Type of credit card: ..... Credit Card Number: .....  
CCV number: ..... Expire date: .....

.....  
Cardholder's Signature  
Date:

.....  
Confirmed by

Novotel Saigon Centre

***Please complete and return this form by Email***  
**Novotel Saigon Centre - Reservation: [H7965-RE@accor.com](mailto:H7965-RE@accor.com) Tel: 84-28-3822 4866 ext 1354/ 1356**